

CAREER OPPORTUNITY



Title: Community Health Navigator

Hours: Full Time, Non-Exempt (37.5 hours per week)

Brief Description:

As a member of the CSSMV Pregnancy and Parenting Services staff, the Community Health Navigator supports positive parenting outcomes for parents and their children – specifically providing support for pregnant mothers/expecting fathers and parents of children under the age of one to ensure a healthy outcome for pregnancy and for infants to successfully reach age one. The focus of services is to address infant mortality and the racial disparity of infant mortality in the African American community. This position provides outreach in the community to form relationships with individuals, businesses, and nonprofits located in areas of Montgomery County that are experiencing some of the highest rates of infant mortality, to bring awareness to this issue and to better locate parents in need of services. The Community Health Navigator provides service linkages such as evidence-based home visiting, prenatal care, and services to impact the social determinants of health. The individual in this role participates in data collection for measuring program outcomes, and as a member of the CSSMV Pregnancy and Parenting Services department, participates in monthly team meetings, quality assurance activities, and agency activities.

ESSENTIAL FUNCTIONS OF THE POSITION

- I. Key Responsibility Area:** Outreach resource coordination and direct/indirect client time
 1. Organizes and conducts education and outreach to communities with high rates of infant mortality to reduce barriers to service access.
 2. Conducts encounter assessments and risk factor screenings and/or Pathways Hub checklists/assessments to provide referral services and linkages to prenatal care, home visiting, and resources to reduce risk factors and support a healthy pregnancy and baby.
 3. Establishes relationships and community partnerships with agencies and businesses in designated zip codes or with those who work with parents in those zip codes to identify, disseminate information to, and link resources to moms who are pregnant or have a child under the age of one.
 4. Maintains collaborative relationships to support future outreach activities.

- II. Key Responsibility Area:** Documentation and data collection
 1. Documents group and individual encounters and ensures data is entered in the agency and/or Hub database within 48 hours of service delivery.
 2. Ensures monthly data is compiled by the 5th of each month and records are maintained according to the guidelines of the agency and funding source.

- III. Key Responsibility Area:** Teamwork, professional growth and program evaluation
 1. Engages in training and education to remain current on local trends related to infant mortality, build knowledge of best practice interventions, and up to date knowledge of available community resources.
 2. Actively and regularly attends and participates in team process during meetings and informal processes or projects; identify cases and issues to team for discussion.
 3. Participates in individual supervision and ongoing evaluation process of the program; appropriately accesses and utilizes supervision toward professional development.
 4. Participates in own professional development by attendance at agency staff trainings, workshops, and other continuing education opportunities.

- V. Key Responsibility Area:** Performance of other responsibilities as assigned
 1. Completes projects and tasks as assigned and shows initiative with volunteering for and encouraging special assignments.

MINIMUM EDUCATION, KNOWLEDGE, AND EXPERIENCE

- Required Associate's Degree or completion of the Community Health Worker Certificate Program; Bachelor's degree in social work, family life education, psychology, education, or related field preferred.
- Demonstrated skills in client assessment, case planning and goal setting, intervention tracking.
- At least one-year related experience.
- Experience working with families. Desirable to have experience delivering parenting education and home-based services.
- Sound interviewing and intervention skills; skills in client assessment and outreach.
- Knowledge of community resources and ability to make effective and empowering referrals.
- Ability to network with other persons or agencies to meet client needs/goals.
- Ability to work with diverse populations and new parents and young families.
- Knowledge in the areas of adolescent services, youth development and/or child welfare.
- General knowledge regarding adolescent issues, infant, toddler and child development, and pregnancy and childbirth, with ability to learn and gain expertise in providing parenting preparation and education.
- Ability to work independently as well as participate as member of a department team and engage in cooperation across agency services.
- Sound skills in client engagement, building rapport, engaging in motivational interviewing and delivering parenting education and case management intervention.
- Effective oral and written communication.
- Ability to complete effective case notes in timely manner and use basic computer skills for electronic record keeping.
- Ability to collect client data and assist with program evaluation activities.
- Willingness to work flexible hours.
- Ability to lift 25 pounds.
- Valid Ohio driver's license and access to dependable transportation.

Preferred:

- Licensed by the State of Ohio as a Certified Community Health Worker (CHW) and/or Licensed Social Worker (LSW).

Required:

- CHW certification required within 1 year of hire.

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Interested candidates should send a resume with salary requirement to:

Human Resources, Catholic Social Services of the Miami Valley, 922 W. Riverview Ave., Dayton OH 45402

or e-mail to jobs@cssmv.org or fax to 937.222.6750