

CAREER OPPORTUNITY



Title: Community Health Navigator (Dayton)

Hours: Non-Exempt, Part-Time, Temporary

Brief Description:

As a member of the CSSMV Pregnancy and Parenting Services staff, the Temp/PT Community Health Navigator functions as part of the parenting team to support positive parenting outcomes for pregnant and parenting parents and their children – specifically providing support for pregnant mothers/expecting fathers and parents of children under the age of one to ensure a healthy outcome for pregnancy and for infants to successfully reach age one. The focus of services is to address infant mortality and the racial disparity of infant mortality in the African American community.

KEY RESPONSIBILITY AREA MAIN DUTIES (Not all inclusive)

I. Community Outreach and Education (55%)

- Represents the program and services at assigned outreach events, including after-hours and weekend events
- Effectively engages the target population at outreach events, providing health and resource education and service referrals
- Tracks and documents client contacts during outreach events and appropriately documents activity
- Identifies clients eligible and interested in services and submits program referrals to Program Manager for case assignment
- Maintain collaborative relationships with partners to support future outreach activities
- Assists team with planning and implementing programming and events for client population

II. Client Encounters and Case Support (30%)

- Upon direction of Program Manager, conducts assessments and risk factor screenings to provide referral services and linkages to prenatal care, home visiting, and resources to reduce risk factors and support a healthy pregnancy and baby
- Supports team FT Community Health Workers with referral and resource coordination, including submitting referrals and conducting home visits to coordinate resource and incentive drop offs to clients
- Documents group and individual encounters and ensures data is entered in the agency database within 48 hours of service delivery.

III. Teamwork, Professional Growth and Program Evaluation (10%)

- Engages in training and education to remain current on local trends related to infant mortality, build knowledge of best practice interventions, and up to date knowledge of available community resources.
- Effectively communicates with Program Manager and fellow team members to support delivery of client and program services. Participates in team meetings and agency trainings as scheduled.
- Participates in individual supervision and ongoing evaluation process of the program; appropriately access and utilize supervision toward professional development.

IV.

Performance of Other Responsibilities As Assigned (5%)

- Completes projects and tasks as assigned and shows initiative with volunteering for and encouraging special assignments.

MINIMUM EDUCATION, KNOWLEDGE, AND EXPERIENCE:

- Required Associate's Degree or completion of the Community Health Worker Certificate Program; Bachelor's degree in social work, family life education, psychology, education, or related field-preferred
- Demonstrated skills in client assessment, case planning and goal setting, intervention tracking
- At least one-year related experience
- Experience working with families. Desirable to have experience delivering parenting education and home based services.
- Sound interviewing and intervention skills; skills in client assessment and outreach
- Knowledge of community resources and ability to make effective and empowering referrals.
- Ability to network with other persons or agencies to meet client needs/goals
- Ability to work with diverse populations and new parents and young families.
- Knowledge in the areas of adolescent services, youth development and/or child welfare
- General knowledge in regard to adolescent issues, infant, toddler and child development, and pregnancy and child birth, with ability to learn and gain expertise in providing parenting preparation and education.
- Ability to work independently as well as participate as member of a department team and engage in cooperation across agency services.
- Sound skills in client engagement, building rapport, engaging in motivational interviewing and delivering parenting education and case management intervention.
- Effective oral and written communication.
- Ability to complete effective case notes in timely manner and use basic computer skills for electronic record keeping.
- Ability to collect client data and assist with program evaluation activities.
- Willingness to work flexible hours.
- Ability to lift 25 pounds
- Valid Ohio driver's license, access to dependable transportation

Preferred:

- Licensed by the State of Ohio as a Certified Community Health Worker or Licensed Social Worker

All interested candidates should send a resume with salary requirements to:

Human Resources, Catholic Social Services of the Miami Valley, 922 W. Riverview Ave., Dayton OH 45402

Or e-mail to jobs@cssmv.org