

CAREER OPPORTUNITY



Title: Clinical Supervisor

Hours: Full Time, 37.5 hours/week, daytime hours

Brief Description: To assist the Clinical Manager, Senior Services in the development, implementation, evaluation, and supervision of the Northern Counties' senior service programs (PASSPORT, Assisted Living, Group 8, Next Generation MyCare Ohio) for effective service delivery and response to community needs, as well as providing case management services to clients.

KEY RESPONSIBILITY AREA MAIN DUTIES (Not all inclusive):

- Documents individual strengths and needs, information supports, care plan implications, goals and interventions needed.
- Will not exceed established costs as per program requirements.
- Individual self-determination is respected.
- Individual records are maintained in confidence per HIPAA requirements.
- Individual/informal support contacts occur at mandated intervals and as necessary based on an individual's situation.
- Collateral contacts and coordination with other service providers is timely and appropriate
- Appropriately participate in community activities to assess and improve community relationships, needs and services.
- Maintain positive working relationships with providers, informal support, providers, community agencies, and medical professionals.
- Planning, direction, and coordination exists to implement programs.
- Qualified staff recruited, hired, oriented, supervised, monitored, reviewed, and provided sufficient continuing education and support services to meet program responsibilities.
- Contribute to the realization of agency mission and objectives, including meeting professional standards of practice including but not limited to acting as an ambassador for the agency.
- Develop training programs and present it verbally to staff as needed.
- Provide support to staff in the absence of the Clinical Managers.
- Charts are reviewed in a timely and accurate manner to ensure compliance (MCO's, ODA, NCQA, CARF)
- Provide leadership for communicating strategic vision and mission of program in conjunction with Director/Northern Counties.
- Attend regular meetings with Northern Counties and other meetings as requested/needed.

Minimum Requirements:

- Degree/Diploma/Certification in Nursing *AND* RN license *OR* bachelor's degree in social work or equivalent *AND* LSW
- Five years related experience (*at least one-year prior experience in home health care, medical social work, geriatric or another substitute as approved in advance by ODA*)
- At least one-year supervisory experience (*experience as a PASSPORT case manager, assessor,*

screeners or QA Coordinators may substitute for one-year supervisory experience as approved in advance by ODA)

- Successful completion of Community Care Choice modules and certification testing
- Knowledge of senior programs, Medicaid rules and regulations, assessments, geriatrics
- Knowledge of care management and crisis intervention
- Ability to work with a variety of people with different backgrounds, expectations and education level
- Relationship skills and ability to communicate work expectations to employees
- Familiarity with and knowledge of funding sources
- Awareness of fiscal and budget requirements in a non-profit social service setting

*Interested candidates should send a resume with salary requirements to:
Human Resources, Catholic Social Services of the Miami Valley
922 W. Riverside Ave., Dayton, OH 45402
Or email to jobs@cssmv.org or fax to (937) 222-6750*