CAREER OPPORTUNITY

Title: Care Coordination Care Manager/Community Resource Professional
Hours: Full Time, 37.5 hours/week, daytime hours (50% care manager & 50% CRP)
Brief Description: This position will appropriately and professionally complete a thorough assessment on each applicant referred to our agency. This assessment will address the individual's current strengths and needs. Assessment information is maintained in confidence as per HIPAA requirements. Knowledge-based education is provided to the individual and informal support regarding long-term care options in a timely manner. This position is also responsible for developing person-centered care plans which address an individualized package of home and community-based services relevant to the individual's strengths and needs. This position also provides Care management for clients in the COMCARE program, as well as supportive services to the Clinical Manager and Quality Assurance department.

Brief Description for Care Manager/Community Resource Professional

- Documents individual strengths and needs, informal support, care plan implications, goals, and interventions.
- Appropriately participate in community activities to assess and improve community relationships, needs, and services including but not limited to acting as ambassador for the agency.
- Records are completed in a timely and accurate manner and maintained per HIPAA requirements.
- Assessment/screen completed in a timely manner and addresses the individual's current strength and problems within the eight domains (health, medical care, utilization function, mental/cognitive, socialization, environment, financial, support systems).
- Maintain up-to-date knowledge of Level of Care and PASRR rules and regulations.
- Assessment appropriately and professionally completed on each applicant referred to PAA and/or enrolled in a timely manner utilizing the ODA/ODHS assessment tools.
- Knowledge-based education is provided in a timely manner to the consumer and informal support regarding long-term care options.
- Service start dates are compatible with the individual's strengths and needs and services are delivered in accordance with program specifications (ODA guidelines).
- Homecare services case management intervention enables individuals to be de-institutionalized or prevents institutionalization.
- Individual self-determination is respected.
- Care plans are modified within 24 hours of reported changes.
- All contacts with the individual or for the individual are recorded.
- Maintain positive working relationships with providers, informal support, providers, community agencies, and medical professionals.
- Contribute to realization of agency mission and objectives, including meeting professional standards of practice including but not limited to acting as ambassador for the agency.

Minimum Requirements:

- Degree/Diploma/Certification in Nursing AND RN license OR bachelor's degree in social work or equivalent AND LSW

- One-year prior experience in home health care, medical social work, geriatric, or another substitute as approved in advance by ODA.
- Knowledge of senior programs, Medicaid rules and regulations, assessments, geriatrics
- Knowledge of quality assurance, case management, and crisis intervention
- Ability to work with a variety of people with different backgrounds, expectations, and education levels.
- Demonstrated ability to record and provide written reports.
- Successful completion of appropriate Community Care Choice modules.

Interested candidates should send a resume with salary requirements to:
Human Resources, Catholic Social Services of the Miami Valley
922 W. Riverview Ave., Dayton, OH 45402
Or email to jobs@cssmv.org or fax to (937) 222-6750